



# LUZERNE INTERMEDIATE UNIT

368 Tioga Avenue  
Kingston, Pennsylvania 18704-5117

**Dr. Anthony Grieco**  
Executive Director

Telephone (570) 287-9681  
Fax (570) 287-5721

Follow us on Twitter @LuzIU18  
<http://www.liu18.org>

**Elizabeth Krokos**  
Assistant to the Executive  
Director for Student Services

**John J. Gordon**  
Business Manager

**Ty Yost**  
Assistant to the Executive  
Director for District Services

Ronald Musto  
Personalized Academy of  
Learning

Jennifer Runquist  
Behavioral Health

Joseph DeLucca  
Administrative Services

Date of Notice: August 30th, 2023

Job Title: Mental Health Worker

Location: Lighthouse at Mehoopany; Partial

Reports To: Director of Behavioral Health

Terms of Employment: Full – Time Behavioral Health Contract

Qualifications: Bachelor’s Degree; experience working with children in a mental health setting preferred.

Application Process: See “Request for Position” below

-----

Please submit cover letter, resume and application available on our website ([www.liu18.org](http://www.liu18.org)), and three letters of reference to:

Angela Federici-Manumpahi, HR Coordinator  
Luzerne Intermediate Unit #18  
368 Tioga Avenue  
Kingston, Pa. 18704

LUZERNE INTERMEDIATE UNIT 18  
368 Tioga Avenue  
Kingston, Pennsylvania 18704-5117

#### POSITION DESCRIPTION

- TITLE:** Mental Health Worker - Partial Hospitalization Program
- QUALIFICATIONS:** Bachelor's Degree with at least 2 years' experience working with children in a mental health setting. Partial Hospitalization experience preferred. Flexible hours may be required based on individualized client needs. The ability to utilize passive restraint techniques is required to maintain safety of self and others.
- REPORTS TO:** Mental Health Treatment Specialist, Assistant Director of Behavioral Health and Director of Behavioral Health
- LOCATION:** Partial Hospitalization Program location in Luzerne Intermediate Unit 18
- JOB GOAL:** Performs direct treatment, counseling, and monitorial duties in a supportive role to meet individualized treatment needs of assigned students.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

1. Clinical Services in the Partial Hospitalization Program  
  
Under the direction of the Treatment Coordinator and Mental Health Treatment Specialist, will provide clinical services to clients in the Partial Hospitalization Program.
2. Documentation in the Partial Hospitalization Program  
  
Under the direction of the Treatment Coordinator and Mental Health Treatment Specialist, will provide assistance with documentation as per the Department of Public Welfare and the Pennsylvania Department of Education Regulations, as well as best practices in the provision of mental health services.
3. Case Management  
  
Under the direction of the Treatment Coordinator and Mental Health Treatment Specialist, will collaborate with others in the provision of mental health services for clients in the Partial Hospitalization Program.

4. Other Duties

Will perform other duties as directed by the Director of Behavioral Health.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job related instructions and to perform any other job related duties requested by their Director.

**TERM OF EMPLOYMENT:**

Salary and work year to be established by the Board.

In accordance with State and Federal Law, reasonable accommodations will be considered upon employee request.

Evaluations of job performance will take place twice yearly.