



ARP ESSER Health and Safety Plan Guidance & Template

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of [masks](#);
- b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
- c. [Handwashing and respiratory etiquette](#);
- d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
- e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
- f. [Diagnostic](#) and screening testing;
- g. Efforts to provide COVID-19 [vaccinations to school communities](#);
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

Health and Safety Plan Summary: Luzerne Intermediate Unit 18

Initial Effective Date: June 21, 2021

Date of Last Review: June 21, 2023 (will be reviewed every 6 months or as needed)

Date of Last Revision: December 15, 2021

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

All LIU 18 activities and decisions will be informed by the PA DOH, PDE, and the CDC. Depending upon the public health conditions in our region and the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH). The LIU will practice and support prevention and mitigation efforts in response to the changing conditions. The IU is prepared to practice prevention and mitigation strategies along a continuum of most to least restrictive strategies in response to the changing conditions of the Pandemic.

In addition to practicing standard preventative measures such as handwashing, cleaning practices, and the option of PPE, the IU will continue to encourage the vaccination of students and staff. The IU will continue to practice standard mitigation efforts to include reducing close contact when feasible.

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

Although the LIU plans for full in-person instruction model from this point forward, we understand that many scenarios may require the agility to transition between remote, blended and face to face options, Luzerne IU 18 has requisitioned necessary equipment, provided requisite training and have systems in place to transition from face-to-face, blended and full virtual approaches. With a year of experience and lessons learned in operating parallel face-to-face and virtual learning environments we are poised to deliver a continuity of instruction regardless of the transmission levels within our communities.

Luzerne IU 18's emergency plans factor in the needs of diverse learners and families across unique programs. The plan provides options to engage learners from Pre-K to 12 which is in alignment to the instructional time provisions with the use of virtual learning options, distribution of materials/printed resources, and one-to-one conferencing. Additional

considerations for special education supports, English Learner supports, and Gifted Education will be integrated in partnership with the families and districts.

Remote Instructional delivery will occur through the use of Google Meets and Google Classrooms. The students will be using these platforms for blended instruction during onsite instruction as well, so there will be familiarity. Devices will be provided by Intermediate Unit. For families without internet access, offline instructional materials will be provided and synchronous sessions will occur via phone conference.

Attendance will be taken in school for all face-to-face learning days. On remote learning days, verification and completion of assignments will be counted as attendance and to track instructional hours. Students should complete work each day listed in the academic calendar, regardless of weather delays or closures.

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>a. Universal and correct wearing of masks;</p>	<ul style="list-style-type: none"> • Communicate effective face covering practices to all students staff and visitors. • Adhere to any current face covering requirements established by the PA DOH and PDE. • Effective December 16th, all students, staff, and visitors must wear masks indoors, at all school buildings, regardless of vaccination status. Masks must be well-fitting, properly worn, and in line with CDC mask recommendations. • All masking implementation strategies will adhere to the student’s IEP or 504 Plan. • Masking guidelines and requirements will be reviewed and revised based on the conditions presented by the pandemic and the changing requirements of the CDC, PDE, and DOH.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);</p>	<ul style="list-style-type: none"> • Adhere to the current CDC, PA DOH, and PDE guidelines for physical distancing. • Classroom-based IU programs and Itinerant Staff will follow the guidance set forth by the host district or agency. • All implementation strategies will adhere to the student's IEP or 504 Plan. • When feasible, opportunities for close contact will be reduced. • Provide standard PPE for all staff and students upon request.
<p>c. Handwashing and respiratory etiquette;</p>	<ul style="list-style-type: none"> • Students and staff will be instructed in and adhere to the current CDC, PA DOH, and PDE guidelines for handwashing and respiratory etiquette. • Classroom-based IU programs and Itinerant Staff will follow the guidance set forth by the host district or agency. • Signage will continue to be posted to remind students and staff of proper handwashing techniques.
<p>d. Cleaning and maintaining healthy facilities, including improving ventilation;</p>	<ul style="list-style-type: none"> • Follow the current CDC, PA DOH, and PDE guidelines for cleaning and ventilation. • Continue SOP Cleaning protocols with enhanced disinfecting of high contact surfaces. • Classroom-based IU programs will follow the guidance set forth by the host district or agency.
<p>e. Contact tracing in combination with isolation and quarantine, in collaboration with the State and local health departments;</p>	<ul style="list-style-type: none"> • Follow the current CDC, PA DOH, and PDE guidelines for contact tracing, isolation, and quarantine. • Classroom-based IU programs will follow the contact tracing, isolation, and quarantine guidance set forth by the host district or agency.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>f. Diagnostic and screening testing;</p>	<ul style="list-style-type: none"> • Follow any current diagnostic testing and screening procedures required of LEAs by the PA DOH or PDE. • Self-Screening and temperature checks will be utilized as conditions warrant throughout IU programs. • Provide opportunity eligible students and staff to participate in pool testing program. • <i>Rapid Tests are available for use with individuals who may display symptoms.</i>
<p>g. Efforts to provide vaccinations to school communities;</p>	<ul style="list-style-type: none"> • Follow any current vaccination requirements for LEAs by PA DOH or PDE. • The LIU 18 will continue to work with current providers create and market opportunities for staff, students, and families to receive the vaccination.
<p>h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and</p>	<ul style="list-style-type: none"> • Follow all IEP and 504 accommodations as documented.
<p>i. Coordination with state and local health officials.</p>	<ul style="list-style-type: none"> • Maintain existing partnerships with local and state PA DOH, PDE, and emergency management. • Refer to PA DOH as needed for guidance on responding to evolving COVID situations.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Luzerne IU 18** reviewed and approved the Health and Safety Plan on **June 21, 2023**

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **June 21, 2023**

By: Lorraine Farrell

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.