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### Section: Narratives - Assessing Impacts and Needs

#### LEA ARP ESSER APPLICATION

The Pennsylvania Department of Education (PDE) recognizes the extraordinary efforts made by Intermediate Units (IUs), schools, and educators to support students during the COVID-19 pandemic. The application below requests information from IUs about: (1) Needs and impacts resulting from the pandemic, (2) Stakeholder engagement in the development of local plans to respond to these needs and impacts, (3) Specific elements in the IU Plan for the Use of ARP ESSER Funds; and (4) Plans for monitoring and measuring progress. As submitted and accepted by PDE in final form, this application shall become part of the Grant Agreement for ARP ESSER funds as Appendix B. As used in this application, "the IU" refers to the Grantee defined in the Grant Agreement.

Please note: For purposes of this application, IUs may answer questions within the proceeding sections that is applicable to the overall intent for the ARP-ESSER Set Aside. More specifically, the application can be completed to address students that are directly served by the IU (Direct Service with Students) and/or students that are served by an LEA that is supported by the IU, such as through professional trainings for LEAs: these students do not receive direct services from the IU (Student Supports from the IU). Please mark N/A for any question that does not pertain to the IU.

ARP ESSER includes a significant focus on vulnerable student populations. Given these requirements, as well as PDE's own equity commitments, the IU application includes specific fields requesting information on programs to serve student groups that have experienced disproportionate impacts from the pandemic. Student groups are inclusive of the following:

- Students from low-income families:
- Students from each racial or ethnic group (e.g., identifying disparities and focusing on underserved student groups by race or ethnicity);
- Gender (e.g., identifying disparities and focusing on underserved student groups by gender);
- English learners;
- Children with disabilities (including infants, toddlers, children, and youth with disabilities eligible under the Individuals with Disabilities Education Act [IDEA]);
- Students experiencing homelessness;
- Children and youth in foster care;
- · Migrant students; and
- Other groups disproportionately impacted by the pandemic that have been identified by the IU (e.g., youth involved in the criminal justice system, students who have missed the most inperson instruction during the 2019-2020 and 2020-2021 school years, students who did not consistently participate in remote instruction when offered during school building closures, and LGBTQ+ students).

1. Is the IU using any portion of the ARP ESSER funds for direct services to students or student supports from the IU? If yes, please complete the information below. If no, mark the section complete and continue.

No

**Section I: Assessing Impacts and Needs** 

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In this first section, IUs are asked to describe the impact of the pandemic on their students, examine disproportionate impacts on specific student groups, and highlight the IU's promising practices in supporting student needs <u>since March 2020</u>.

#### **Indicators of Impact**

2. Understanding the Impact of the COVID-19 Pandemic: Describe how the IU has identified or will identify the extent of the impact of the COVID-19 pandemic on student learning and well-being. Specifically, what methods (i.e., collecting and analyzing data and information from focus groups, surveys, and local assessment results) were used or will be used to identify and measure impacts in four key areas: (1) Academic impact of lost instructional time, (2) Chronic absenteeism, (3) Student engagement, and (4) Social-emotional well-being? Please identify if the students were directly served by the IU (Direct Service with Students) or if students were supported by the IU, such as through professional trainings for LEAs, but do not receives services from the IU (Student Supports from the IU).

	Please identify if the students were directly served or if the students were supported	Methods Used to Understand Each Type of Impact
Academic Impact of Lost Instructional Time		
Chronic Absenteeism		
Student Engagement		
Social-emotional Well-being		
Other Indicators		

#### **Documenting Disproportionate Impacts**

3. Identify the **student** groups in the IU that faced particularly significant impacts from the pandemic. For each, provide specific strategies that were used or will be used to identify and measure impacts. Please identify if the students were directly served by the IU (Direct Services to Students) or if the students were supported by the IU (Student Supports from the IU).

Please identify if the students were directly served or if the students were supported	Student Group	Provide specific strategies that were used or will be used to identify and measure impacts

#### Reflecting on Local Strategies

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4. Provide the IU's assessment of the strategy that has been most effective in supporting the needs of students, in particular specific student groups most impacted by the COVID-19 pandemic. Strategy two and three below are optional.

	Strategy Description
Strategy #1	

	i. Impacts that Strategy #1 best addresses: (select all that apply)
	Chronic absenteeism
	ii. If Other is selected above, please provide the description here:
	iii. Student group(s) that Strategy #1 most effectively supports: (select all that apply)
	Students from low-income families
	Students from each racial or ethnic group (e.g., identifying disparities and focusing on derserved student groups by race or ethnicity)
□ ge	Gender (e.g., identifying disparities and focusing on underserved student groups by nder)
	English learners
□ eli	Children with disabilities (including infants, toddlers, children, and youth with disabilities gible under the Individuals with Disabilities Education Act (IDEA))
	Students experiencing homelessness
	Children and youth in foster care
	Migrant students
	Other student groups: (provide description below)

iv. If Other is selected above, please provide the description here.

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Reflecting on Local Strategies: Strategy #2 - Please note: this strategy is optional.

	Strategy Description
Strategy #2	

	i. Impacts that Strategy #2 best addresses: (select all that apply)
	Academic impact of lost instructional time Chronic absenteeism Student engagement Social-emotional well-being Other impact
	ii. If Other is selected above, please provide the description here:
	iii. Student group(s) that Strategy #2 most effectively supports: (select all that apply)
	Students from low-income families  Students from each racial or ethnic group (e.g., identifying disparities and focusing on derserved student groups by race or ethnicity)
	Gender (e.g., identifying disparities and focusing on underserved student groups by nder)
	English learners
⊏ eli	Children with disabilities (including infants, toddlers, children, and youth with disabilities gible under the Individuals with Disabilities Education Act (IDEA))
	Students experiencing homelessness
	Children and youth in foster care
	Migrant students
	Other student groups: (provide description below)
	iv. If Other is selected above, please provide the description here.

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Reflecting on Local Strategies: Strategy #3- Please note: this strategy is optional.

	Strategy Description
Strategy #3	

	i. Impacts that Strategy #3 best addresses: (select all that apply)
	Chronic absenteeism Student engagement
	ii. If Other is selected above, please provide the description here:
	iii. Student group(s) that Strategy #3 most effectively supports: (select all that apply)
	Students from low-income families  Students from each racial or ethnic group (e.g., identifying disparities and focusing on iderserved student groups by race or ethnicity)
П	English learners
	Children with disabilities (including infants, toddlers, children, and youth with disabilities gible under the Individuals with Disabilities Education Act (IDEA))
	Students experiencing homelessness
П	Children and youth in foster care
П	Migrant students
	Other student groups: (provide description below)
	iv. If Other is selected above, please provide the description here:

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Section: Narratives - Engaging Stakeholders in Plan Development

Section II: Engaging Stakeholders in Plan Development

In this second section, IUs are asked to provide information on how stakeholders will be engaged in planning for the use of ARP ESSER funds, how stakeholder input will be utilized, and how the IU will make its IU Plan for the Use of ARP ESSER Funds transparent to the public—all critical components in developing, implementing, and adjusting plans based on the differential impacts of the COVID-19 pandemic.

#### 5. Stakeholder Engagement

Describe how the IU, in planning for the use of ARP ESSER funds, has engaged or will engage in meaningful consultation with stakeholders. (3,000 characters max)

(Stakeholders include students; families; IU staff; school and district administrators (including special education administrators); teachers; principals; school leaders; other educators; school staff; and unions. In addition, to the extent that the following groups are present in or served by the IU, stakeholders also include community partners, civil rights organizations (including disability rights organizations); stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children and youth in foster care, migrant students, children who are incarcerated, and other underserved students; and tribes.)

The LIU engages in meaningful consultation with stakeholder groups in a variety of ways. We are mindful of the needs of the local districts and the student populations that we serve. To that end, the utilization of ARP ESSER funds will be a topic of dialogue at monthly meetings held with District Superintendents, Special Education Directors, and Curriculum Council, respectively. These monthly meetings held with school district and charter school representatives include ongoing assessment of the unique and varied needs of their respective students with disabilities, professional development service plans and other issues that may directly affect the partnership between the LIU and the school districts. Included will be an ongoing assessment of utilization of the ARP ESSER funds. The LIU recognizes the importance of collaborating with community based agencies including MH/ID, ARC, OVR, and several private providers. Collaboration will continue to be the key to success of programs and services that this funding will afford students. The LIU also hosts Local Task Force meetings that encourage parental involvement in all aspects of student's education. These meetings are open to the public. Utilization of these funds will be an agenda topic at every meeting with opportunity for feedback and discussion on programs established with ARP ESSER monies. Student input will be at the cornerstone of ensuring the success of these programs. Student surveys, interviews with teachers, and overall satisfaction based on usage will be utilized to ensure the LIU is meeting student's needs.

#### 6. Use of Stakeholder Input

Describe how the IU has taken or will take stakeholder and public input into account in the development of the IU Plan for the Use of ARP ESSER Funds. (3,000 characters max)

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The LIU has and will continue to take stakeholder input from the groups mentioned below in order to create programs that best meet the needs of the students we serve by utilizing monthly meetings, surveys, and discussion: - Parents - Students - Superintendents - Directors of Special education - School Building Principals - Directors of Curriculum and Instruction - Community Providers - Community Members

#### 7. Public Access to IU Plan for the Use of ARP ESSER Funds

Describe the process for development, approval, and making public the IU Plan for the Use of ARP ESSER Funds. The IU Plan for the Use of ARP ESSER Funds must be made publicly available on the IU website and submitted to PDE within 90 days of IU receipt of ARP ESSER funding, must be written in a language that parents/caregivers can understand, and must be provided in alternate format upon request by a parent/caregiver who is an individual with a disability. (3,000 characters max)

The Luzerne IU took feedback, both written and verbal, from our stakeholders and formulated a plan to utilize the ARP ESSERS funds based on priorities. Once those needs were prioritized, the ARP ESSER plan was presented and approved by the Board of Education. Once our ARP ESSER application is approved we will post our grant application on our LEA website.

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## Section: Narratives - Plan for ARP ESSER Funds

#### Section III: Plan for ARP ESSER Funds

In this third section, IUs are asked to reflect on both the impacts and needs described in Section I and stakeholder engagement described in Section II to provide a description of the IU plan for the use of ARP ESSER funds.

#### 8. Plan for Funds

How will the IU spend its ARP ESSER funds as outlined in the fields below?

- 1. Continuity of Services: How will the IU use ARP ESSER funds to sustain services to address students' academic needs; students' and staff social, emotional, and mental health needs; and student nutrition and food services, as applicable?
- 2. Access to Instruction: How will the IU use ARP ESSER funds to support the goals of increasing opportunity to learn and equity in instructional delivery, as applicable? Consider regular attendance/chronic absenteeism data from the 2020-21 school year, including data disaggregated by student groups, in developing the response.
- 3. Mitigation Strategies: How will the IU use ARP ESSER funds to support prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities and transportation services to effectively maintain the health and safety of students, educators, and other staff, as applicable? Consider the IU's Health and Safety Plan in developing the response.
- 4. Facilities Improvements: How will the IU use ARP ESSER funds to repair and improve school facilities to reduce risk of virus transmission, address environmental health hazards, and/or improve ventilation? Consider the IUs Health and Safety Plan in developing the response.
- 5. Staff Recruitment, Support, and Retention: How will the IU use ARP-ESSER funds to maintain IU staff and provide professional training and/or improve working conditions for IU staff and/or regional LEAs?
- 6. Other, Summer School, Extended Day, Other Student Programs

Plan for Funds	Explanation
Facilities Improvements	Complete renovation of the HVAC system and windows at the Lighthouse Academy to improve air quality and reduce the risk of virus transmission.
Other, Summer School, Extended Day, Other Student Programs	Establish and run an after school program at IU center-based programs to include instruction, mental health supports, food service and transportation.

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Plan for Funds	Explanation
Continuity of Services	10% Set-aside for Statewide System of Support

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## **Section: Narratives - Monitoring and Measuring Progress**

### **Section IV: Monitoring and Measuring Progress**

In this fourth section, IUs are asked to describe efforts to build local capacity to ensure high-quality data collection and reporting to safeguard funds for their intended purposes.

### 9. Capacity for Data Collection and Reporting

IUs must continuously monitor progress and adjust strategies as needed. Describe the IU's capacity and strategy to collect and analyze data (disaggregated by student group, where applicable), for each of the measures in the table below. Please identify if the students were directly served by the IU (Direct Services to Students) or if the students were supported by the IU (Student Supports from the IU).

	Data Collection and Analysis Plan (including plan to disaggregate data)	Identify if the students were directly served by the IU or if the students were supported by the IU
Student learning, including academic impact of lost instructional time during the COVID-19 pandemic	The IU utilizes Alma Student Information System in their centrer-based programs. Student Attedance, academics and behaviors are measured and tracked within the system. The system allows for reports to be run that will dissagregate the data for further analysis to determine progress and success.	Direct Services to Students
Opportunity to learn measures (see help text)	Staff and Students were surveyed to determine their access to technology and internet access at home. Based on results we procured requisite equipment to allow all students the ability to participate from anywhere depedning on local conditions. Teachers and support staff were given the necessary tools and professional development to enagage students in a variety of instructional formats.	Direct Services to Students
Jobs created and retained (by number of FTEs and position type) (see help text)	By remaining open for in-person instruction we will be able to retain 12 FTE postion in the Beahvorial Health Department and Transportation department.	Direct Services to Students

	Data Collection and Analysis Plan (including plan to disaggregate data)	Identify if the students were directly served by the IU or if the students were supported by the IU
Participation in programs funded by ARP ESSER resources (e.g., summer and afterschool programs)	In addition to existing Summer Programming, we are going to utilize the ARP ESSERS funds to initiate an After School program to provide instructional support, social emotional learning, food service and transportation.	Direct Services to Students
Professional Development, Training, and Support	We have put together a comprehensive training and instructional coaching program to support our teachers as we rengage our students full-time in person while having the requisite tools in place to assist them in delivering instruction in a hybrid format.	

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# Section: Narratives - ARP ESSER Prior Approval ARP ESSER PRIOR APPROVAL

IUs that wish to expend ESSER funds on facilities initiatives may be permitted to:

- make facility upgrades to comply with American Disabilities Act requirements
- upgrade HVAC systems
- remediate mold, lead, and other sources of poor indoor air quality
- install mechanical ventilation and/or advanced filtration systems
- replace windows to allow for improved intake of fresh air
- replace plumbing to ensure safe drinking water—among other upgrades that improve the health and safety of school buildings.

All **capital expenditures** supported with federal funds must be pre-approved by PDE. Capital expenditures means expenditures to acquire capital assets (i.e., land, facilities, or equipment over \$5,000 per unit) or expenditures to make additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life.

**Construction** means (A) the preparation of drawings and specifications for school facilities; (B) erecting, building, acquiring, altering, remodeling, repairing, or extending school facilities; (C) inspecting and supervising the construction of school facilities; and (D) debt service for such activities (ESEA section 7013(3), 20 U.S.C. § 7713(3)).

Directions: IUs seeking prior approval for Construction/Renovation or Other Capital Expenditures must:

Complete the form for each contractor/project that will be supported with ARP ESSER funds. If using multiple vendors for one project, i.e., classroom expansion, enter total cost per vendor to equal the total budgeted cost of the "classroom expansion" project. Completed forms must be uploaded to this section. Prior to uploading forms, they must be signed off by your IU's Executive Director.

Will you be using a portion of your ARP ESSER funds for Construction and/or Other Capital Expenditures? If no please select 'No' and mark section complete.

#### Yes

In the table below, please provide the name and type (construction vs. other capital expenditure) of the proposed project and a brief description. Please enter each contractor/project on a separate line in the table.

Name of Proposed Project	Type of Project	Brief Description of Proposed Project
Lighthouse Academy	Construction	The cost of renovating the entire HVAC system and replace the windows in the Lighthouse Academy. The upgrades will create an environment that will support a healthier school environment

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Name of Proposed Project	Type of Project	Brief Description of Proposed Project		
		for students and staff. The new HVAC system will ionize the air and exchange the air in all rooms at well above industry recommendations for schools.		



**CHECK HERE** - to assure that you have successfully uploaded your Prior Approval Form(s) if applicable.

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Section: Narratives - Health and Safety Plan Upload and URL

### IU HEALTH AND SAFETY PLAN AND URL

Please upload your IU Health and Safety Plan below, and check the assurance indicating that you have completed your upload. Please name the file using your IU name followed by Health and Safety Plan. example: "*IU Name-Health and Safety Plan*"

IUs are required to add the URL where the approved plan will be posted to the IU's public website. Please add the URL below.

www.liu18.org

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# Section: Narratives - Mandatory Statewide System of Support (SSoS) 10% Set Aside MANDATORY STATEWIDE SYSTEM OF SUPPORT (SSoS) 10% SET ASIDE

IUs are required to set aside 10% of the total allocation to be used for SSoS services during the 2021-22 Fiscal Year. Reporting for SSoS will not be in this application but will be completed in SSoS program in eGrants as in the past. Please use the table below to calculate the 10% set aside by entering the IU allocation and click save. The system will not calculate the set aside until the Save button is clicked.

Please enter your allocation below to determine your mandatory 10% set aside value.

Allocation	Mandatory Set Aside Amount (calculated on save)			
1403379	140,337.90			

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# Section: Budget - Instruction Expenditures BUDGET OVERVIEW

**Budget** 

\$1,403,379.00 **Allocation** 

\$1,403,379.00

# **Budget Over(Under) Allocation**

\$0.00

### **INSTRUCTION EXPENDITURES**

Function	Object	Amount	Description
1000 - Instruction	100 - Salaries	\$62,000.00	Instructional salaries to support teachers and paraprofessionals in the AfterSchool program.
1000 - Instruction	200 - Benefits	\$16,788.00	Instructional benefits to support teachers and paraprofessionals in the AfterSchool program
		\$78,788.00	

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# Section: Budget - Support and Non-Instruction Expenditures BUDGET OVERVIEW

Budget

\$1,403,379.00

Allocation

\$1,403,379.00

# **Budget Over(Under) Allocation**

\$0.00

### SUPPORT AND NON-INSTRUCTION EXPENDITURES

Function	Object	Amount	Description		
4000 - FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT SERVICES	400 - Purchased Property Services	\$837,000.00	HVAC system renovations and upgrade at the Lighthouse Academy		
4000 - FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT SERVICES	400 - Purchased Property Services	\$186,986.00	Window Repalcement and upgrades at the Lighthouse Academy.		
2700 - Student Transportation  300 - Purchased Professional and Technical Services		\$40,121.00	Transportation Budget to after-school program.		
3100 - Food Services 600 - Supplies		\$15,000.00	Snacks and meals to support after school programming.		
2300 - SUPPORT SERVICES – ADMINISTRATION	300 - Purchased Professional and Technical Services	\$10,000.00	Online Training programs for all Behavorial Health Staff to participate in to be better prepared to support the Social-Emotional Learning needs of our students.		

Function	Object	Amount	Description
5000 - OTHER EXPENDITURES AND FINANCING USES	900 - Indirect Costs Rate	\$103,953.00	8% Indirect Cost Rate
2300 - SUPPORT SERVICES – ADMINISTRATION	100 - Salaries	\$90,720.00	10% Set aside for Statewide System of Support
2300 - SUPPORT SERVICES – ADMINISTRATION	200 - Benefits	\$40,811.00	10% Set Aside for Statewide System of Support
		\$1,324,591.00	

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Section: Budget - Budget Summary BUDGET SUMMARY

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
1000 Instruction	\$62,000.00	\$16,788.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78,788.00
1100 REGULAR PROGRAMS – ELEMENTARY / SECONDARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1200 SPECIAL PROGRAMS - ELEMENTARY / SECONDARY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1300 CAREER AND TECHNICAL EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1400 Other Instructional Programs – Elementary / Secondary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1600 * ADULT EDUCATION PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1700 Higher Education Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1800 Pre-K	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2100 SUPPORT SERVICES – STUDENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2200 Staff Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
2300 SUPPORT SERVICES – ADMINISTRATION	\$90,720.00	\$40,811.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$141,531.00
2400 Health Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2500 Business Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2600 Operation and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2700 Student Transportation	\$0.00	\$0.00	\$40,121.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,121.00
2800 Central Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000 OPERATION OF NON- INSTRUCTIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100 Food Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00
3200 Student Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4000 FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT SERVICES	\$0.00	\$0.00	\$0.00	\$1,023,986.00	\$0.00	\$0.00	\$0.00	\$1,023,986.00
	\$152,720.00	\$57,599.00	\$50,121.00	\$1,023,986.00	\$0.00	\$15,000.00	\$0.00	\$1,299,426.00
				Approved	Indirect Cost/C	perational R	ate: 0.0800	\$103,953.00
Final					\$1,403,379.00			

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