

INTERMEDIATE UNIT BOARD OF DIRECTORS
REGULAR MEETING AGENDA
MARCH 26, 2025

President calls the meeting to order.

Pledge of Allegiance.

Moment of Silence.

ROLL CALL:

John Adonizio, President – Pittston Area

Peter Lanza, Vice - President – Northwest Area

Joseph Caffrey, Secretary – Wilkes Barre Area

Denise Thomas, Treasurer – Wilkes Barre Area

Rick Stevens – Hanover Area

T. Scott Walsh – Lake Lehman

Erika Jacobs – Greater Nanticoke Area

Paula Eckert - Tunkhannock Area

Ellen McBride – Hazleton Area

Marla Campbell – Crestwood

Philip Campenni – Wyoming Area

Larry Schuler – Dallas

Timothy McGinley – Wyoming Valley West

ADMINISTRATION

Executive Director, Dr. Anthony Grieco

Assistant to the Executive Director for Student Services, Libby Krokos

Assistant to the Executive Director for District Services, Ty Yost

Solicitor to the Board, Michael Butera

Business Manager, Tara Pisano

Director of Administrative Services, Joseph DeLucca

Director of Personalized Academy of Learning, Ron Musto

Director of Provider 50, Jennifer Runquist

Director of Human Resources and Policy, Nicholas Audi

Public Comments:

SECRETARY'S REPORT – MR. CAFFREY

M_____ moves and M_____ seconds the motion to approve the minutes from the meeting of **February 26, 2025.**

TREASURER'S REPORT – MS. THOMAS

M_____ moves and M_____ seconds the following motions:

February 1, 2025 through February 28, 2025.

| | BEGINNING BALANCES | TOTAL REVENUES | TOTAL EXPENDITURES | BALANCE FORWARD |
|--|-----------------------|-------------------|-----------------------|--------------------|
| Luzerne Intermediate Unit – General Fund | 7,563,939.68 | 1,986,477.33 | 3,916,486.81 | 5,633,930.20 |
| Nonpublic School Services Program | | | | |
| Fund 11 – Act 89 | 1,769,855.09 | 176,230.02 | 67,836.42 | 1,878,248.69 |
| Special Education Department | | | | |
| Fund 23 – Special Education | 3,287,505.74 | 1,538,319.17 | 853,457.44 | 3,972,367.47 |
| Fund 24 – Transportation | 2,182,841.32 | 1,444,243.42 | 546,334.68 | 3,080,750.06 |
| School Lunch Program | 7.86 | - | - | 7.86 |
| Behavioral Health Program | 5,368,380.24 | 526,966.02 | 741,875.05 | 5,153,471.21 |
| Payroll Account | 156,054.85 | 1,981,112.28 | 2,018,383.99 | 118,783.14 |
| Accounts Payable | 5,848.37 | - | - | 5,848.37 |
| Federal and State Programs: | | | | |
| TOTAL IDEA -- 2, 3 4, | 2,083,068.42 | 1,456,939.33 | 521,442.84 | 3,018,564.91 |
| PCCD NONPUBLIC SAFETY GRANT - 6 | (66,449.30) | 6,600.00 | 23,853.59 | (83,702.89) |
| PCCD FORTIS -- 9 | - | - | 24,464.00 | (24,464.00) |
| UNITED WAY -- 17 | (3,170.03) | 5,872.00 | 5,231.92 | (2,529.95) |
| STEM -- 27 | 106,156.33 | 4,750.00 | 2,320.86 | 108,585.47 |
| ELECT--37 | 40,919.62 | - | 22,414.92 | 18,504.70 |
| STATEWIDE SYSTEM OF SUPPORT | 89,590.00 | 26,897.50 | 3,600.00 | 112,887.50 |
| ARP I ESSER HOMELESS - 50 | (312,764.65) | - | 150.00 | (312,914.65) |

| | | | | |
|--|--------------|------------|-----------|--------------|
| HOMELESS--51 | (60,062.23) | 119,194.47 | 17,381.04 | 41,751.20 |
| TITLE I PART D DELINQUENT CHILDREN -- 53 | (13,507.96) | - | 5,399.42 | (18,907.38) |
| ACCESS--63 | 3,406,978.41 | - | 13,576.36 | 3,393,402.05 |
| CSI -- 64 | 76,387.00 | - | 77,435.82 | (1,048.82) |
| TITLE III---73 | (23,344.30) | - | 2,556.87 | (25,901.17) |

The following programs had no expenditures for the month of February 2025:

PCCD MENTAL HEALTH & SAFETY GRANT -

| | | | | |
|----------------------------|------------|-----------|---|------------|
| 14 | - | - | - | - |
| OBERKOTTER -- 20 | 25,138.33 | - | - | 25,138.33 |
| PREK COUNTS -- 28 | 277,379.67 | 66,666.67 | - | 344,046.34 |
| ARPII ESSER HOMELESS -- 52 | (7,436.37) | - | - | (7,436.37) |
| TITLE I FOSTER CARE-- 80 | - | - | - | - |

FEBRUARY FEDERAL AND STATE REVENUES

| | |
|-----------------------------|--------------|
| IDEA-B | 1,456,939.33 |
| SAFETY INITIATIVES | 26,897.50 |
| HOMELESS CHILDREN AND YOUTH | 119,194.47 |
| PREK COUNTS | 66,666.67 |
| TOTAL SUBSIDY | 1,669,697.97 |

FEBRUARY 2025 REVENUES

| | | |
|------------------------------|------------|--------------------------------------|
| AGORA CYBER CHARTER SCHOOL | 475.00 | SETT FACILITATION |
| ALLEGHENY IU | 4,750.00 | 2024/2025 STEM |
| COMMONWEALTH OF PA | 57.44 | 2024/2025 SBBH PROGRAMS |
| COMMONWEALTH OF PA | 35.50 | 2024/2025 SBBH PROGRAMS |
| COMMUNITY CARE WIRE TRANSFER | 251,424.00 | 2024/2025 SBBH PROGRAMS |
| DALLAS SD | 55,515.85 | 2024/2025 ESL SERVICES |
| GREATER NANTICOKE AREA SD | 4,950.00 | 2024/2025 DISCOVERY EDUCATION |
| GREATER NANTICOKE AREA SD | 132.60 | TRANSPERFECT |
| GREATER NANTICOKE AREA SD | 37,748.86 | 2024/2025 SPECIAL EDUCATION SERVICES |
| GREATER NANTICOKE AREA SD | 17,700.00 | 2024/2025 PAL PROGRAM |

| | | |
|---------------------------|------------|--|
| GREATER NANTICOKE AREA SD | 2,896.08 | 2024/2025 PARTIAL HOSPITALIZATION |
| GREATER NANTICOKE AREA SD | 37,482.00 | 2024/2025 LIGHTHOUSE ACADEMY |
| HANOVER AREA | 44,907.84 | 2024/2025 SPECIAL EDUCATION SERVICES |
| HANOVER AREA | 4,770.00 | 2024/2025 PAL PROGRAM |
| HANOVER AREA | 15,617.50 | 2024/2025 LIGHTHOUSE ACADEMY |
| HANOVER AREA | 8,134.00 | 2024/2025 THERAPEUTIC AUTISTIC SUPPORT |
| IDEMIA | 1,105.00 | FINGERPRINTING REIMBURSEMENT |
| KING'S COLLEGE | 19,850.00 | 2024 PARTNERSHIP COURSES |
| LAKE LEHMAN | 750.00 | 2024-2025 DISCOVERY ED |
| LAKE LEHMAN | 38,349.03 | 2024/2025 SPECIAL EDUCATION SERVICES |
| LAKE LEHMAN | 8,460.00 | 2024/2025 PAL PROGRAM |
| LAKE LEHMAN | 3,123.50 | 2024/2025 LIGHTHOUSE ACADEMY |
| LAKE LEHMAN | 3,123.50 | 2024/2025 MEHOOPANY LIGHTHOUSE |
| LAKE LEHMAN | 8,134.00 | 2024/2025 THERAPEUTIC AUTISTIC SUPPORT |
| LAKE LEHMAN | 38,349.03 | 2024/2025 SPECIAL EDUCATION SERVICES |
| LAKE LEHMAN | 8,460.00 | 2024/2025 PAL PROGRAM |
| LAKE LEHMAN | 3,123.50 | 2024/2025 LIGHTHOUSE ACADEMY |
| LAKE LEHMAN | 3,123.50 | 2024/2025 MEHOOPANY LIGHTHOUSE |
| LAKE LEHMAN | 8,134.00 | 2024/2025 THERAPEUTIC AUTISTIC SUPPORT |
| LIU RETIREES | 6,951.92 | RETIREE HEALTHCARE |
| LUZERNE COUNTY | 10.36 | JURY DUTY REFUND |
| MCIU | 49,029.95 | 2024/2025 PROJECT AWARE |
| NBHCC WIRE TRANSFER | 201,101.16 | 2024/2025 BEHAVIORAL HEALTH PROGRAMS |
| NORTHWEST | 20,742.30 | 2024/2025 SPECIAL EDUCATION SERVICES |
| NORTHWEST | 2,896.08 | 2024/2025 PARTIAL HOSPITALIZATION |
| NORTHWEST | 15,617.50 | 2024/2025 LIGHTHOUSE ACADEMY |
| PA ASSOCIATION OF IUS | 2,793.00 | REIMBURSEMENT FOR CONFERENCE FEES |
| PITTSTON AREA SD | 25.50 | TRANSPERFECT |
| PITTSTON AREA SD | 360.00 | 2024/2025 TECHNOLOGY |
| THIRD PARTY INSURANCE | 3,732.19 | 2024/2025 OUTPATIENT REVENUE |
| WILKES BARRE AREA | 149.60 | TRANSPERFECT |
| WILKES BARRE AREA | 143,936.25 | 2024/2025 SPECIAL EDUCATION SERVICES |
| WILKES BARRE AREA | 69,390.00 | 2024/2025 PAL PROGRAM |
| WILKES BARRE AREA | 8,688.25 | 2024/2025 PARTIAL HOSPITALIZATION |
| WILKES BARRE AREA | 68,717.00 | 2024/2025 LIGHTHOUSE ACADEMY |
| WILKES BARRE AREA | 40,670.00 | 2024/2025 THERAPEUTIC AUTISTIC SUPPORT |
| WILKES BARRE AREA | 14,875.00 | 2024/2025 DUAL DIAGNOSIS |
| WILKES BARRE AREA | 6,833.34 | 2024/2025 MENTAL HEALTH PROFESSIONAL |
| WILKES BARRE AREA | 143,936.25 | 2024/2025 SPECIAL EDUCATION SERVICES |
| WILKES BARRE AREA | 69,390.00 | 2024/2025 PAL PROGRAM |
| WILKES BARRE AREA | 8,688.25 | 2024/2025 PARTIAL HOSPITALIZATION |
| WILKES BARRE AREA | 68,717.00 | 2024/2025 LIGHTHOUSE ACADEMY |
| WILKES BARRE AREA | 40,670.00 | 2024/2025 THERAPEUTIC AUTISTIC SUPPORT |

| | | |
|---------------------|------------|--|
| WILKES BARRE AREA | 14,875.00 | 2024/2025 DUAL DIAGNOSIS |
| WILKES BARRE AREA | 6,833.34 | 2024/2025 MENTAL HEALTH PROFESSIONAL |
| WIRE TRANSFER | 6,600.00 | PCCD GRANT |
| WYOMING AREA | 110.50 | TRANSPERFECT |
| WYOMING AREA | 72,106.06 | 2024/2025 SPECIAL EDUCATION SERVICES |
| WYOMING AREA | 4,380.00 | 2024/2025 PAL PROGRAM |
| WYOMING AREA | 6,247.00 | 2024/2025 LIGHTHOUSE ACADEMY |
| WYOMING AREA | 4,958.33 | 2024/2025 DUAL DIAGNOSIS |
| WYOMING VALLEY WEST | 690.20 | TRANSPERFECT |
| WYOMING VALLEY WEST | 8,100.00 | 2024/2025 DISCOVERY EDUCATION |
| WYOMING VALLEY WEST | 143,055.15 | 2024/2025 SPECIAL EDUCATION SERVICES |
| WYOMING VALLEY WEST | 6,120.00 | 2024/2025 PAL PROGRAM |
| WYOMING VALLEY WEST | 2,896.08 | 2024/2025 PARTIAL HOSPITALIZATION |
| WYOMING VALLEY WEST | 34,358.50 | 2024/2025 LIGHTHOUSE ACADEMY |
| WYOMING VALLEY WEST | 4,067.00 | 2024/2025 THERAPEUTIC AUTISTIC SUPPORT |
| WYOMING VALLEY WEST | 143,055.15 | 2024/2025 SPECIAL EDUCATION SERVICES |
| WYOMING VALLEY WEST | 6,120.00 | 2024/2025 PAL PROGRAM |
| WYOMING VALLEY WEST | 2,896.08 | 2024/2025 PARTIAL HOSPITALIZATION |
| WYOMING VALLEY WEST | 34,358.50 | 2024/2025 LIGHTHOUSE ACADEMY |
| WYOMING VALLEY WEST | 4,067.00 | 2024/2025 THERAPEUTIC AUTISTIC SUPPORT |

EXECUTIVE DIRECTOR'S REPORT – DR. ANTHONY GRIECO

Ladies and Gentlemen of the Board:

The **Dallas School District**, informed me that the Dallas School Board met on February 10, 2025 and approved our General Operating Budget by a vote of **9 YES, 0 NO, 0 ASTAINING and 0 ABSENT**.

The **Northwest Area School District**, informed me that the Northwest Area School Board met on February 20, 2025 and approved our General Operating Budget by a vote of **8 YES, 0 NO, 0 ASTAINING and 1 ABSENT**.

The **Wilkes Barre Area School District**, informed me that the Wilkes Barre Area School Board met on February 24, 2025 and approved our General Operating Budget by a vote of **9 YES, 0 NO, 0 ABSTAINING and 0 ABSENT**.

The **Wyoming Area School District**, informed me that the Wyoming Area School Board met on February 25, 2025 and approved our General Operating Budget by a vote of **9 YES, 0 NO, 0 ABSTAINING and 0 ABSENT**.

The **Crestwood School District**, informed me that Crestwood School Board met on February 27, 2025 and approved our General Operating Budget by a vote of **8 YES, 0 NO, 0 ABSTAINING AND 1 ABSENT**.

The **Lake Lehman School District**, informed me that Lake Lehman School Board met on March 17, 2025 and approved our General Operating Budget by a vote of **8 YES, 0 NO, 0 ABSTAINING AND 1 ABSENT**.

M_____moves and M_____seconds the report of the Executive Director and that it be made part of the minutes.

**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE BUILDING AND
GROUNDS COMMITTEE- JOHN ADONIZIO, CHAIRPERSON; RICK STEVENS AND
LARRY SCHULER.**

No report.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE EDUCATION COMMITTEE – RICK STEVENS, CHAIRPERSON; PAULA ECKERT AND TIM MCGINLEY

M. _____ moves and M _____ seconds the following motion:

1. PERMISSION TO OFFER CONTINUING PROFESSIONAL EDUCATION CREDIT COURSES

That the Board of Directors approves the following **3 credit, 90 hour Continuing Professional Education Credit Courses:**

“Achieving Excellence, 14 That Matter Most” an online course taught by Colleen Anzio from June 12 – July 14, 2025.

“Active and Engaging Strategies for the Inclusive Classroom” an online course taught by Colleen Anzio from June 20 – July 22, 2025.

“ABC’s on Teaching Strategies for PreK-3” an online course taught by Colleen Anzio from June 26 – July 29, 2025.

“A+ Ideas for Every Student’s Success” an online course taught by Colleen Anzio from July 3 – July 31, 2025.

“A-Z Guide on Positive Discipline” an online course taught by Colleen Anzio from July 3 – July 31, 2025.

“Project-Based & Challenge-Based Learning” an online course taught by Jill Brooks from July 14– August 09, 2025.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE FINANCE COMMITTEE-DENISE THOMAS, CHAIRPERSON; MARLA CAMPBELL AND TIM MCGINLEY

M_____moves and M_____seconds the following motions:

1. AGREEMENTS

A. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following Intermediate Unit Partners to provide the Special Education Certification Program within their region. Partner Intermediate Units will receive a revenue share of course tuition as outlined in the Partnership Agreement.

DELAWARE COUNTY INTERMEDIATE UNIT 25

B. That the board of directors approves the following agreement for a presentation entitled, “Clinical Assessment and Management of Youth Suicide Risk” as part of the Project AWARE grant.

ERBACHER CONSULTING ASSOCIATES, PLLC

C. That the Board of Directors authorizes the Executive Director to enter into an agreement with the following to provide 12 months of cybersecurity planning, professional development, and support services for the Intermediate Unit and its member schools at a cost of \$28,500.00.

DELLICKER STRATEGIES

D. That the Board of Directors amends the following motion from November 20, 2024:

That the Board of Directors authorizes the Executive Director to enter into an agreement with the following for hall rental reserved for April 4, 2025 for the Luzerne Intermediate Unit Programs Prom Event.

HOLIDAY INN WILKES-BARRE EAST MOUNTAIN

The amended motion will read:

That the Board of Directors authorizes the Executive Director to enter into an agreement with the following for hall rental reserved for May 9, 2025 for the Luzerne Intermediate Unit Programs Prom Event.

HOLIDAY INN WILKES-BARRE EAST MOUNTAIN

2. AGREEMENT RENEWALS

A. That the Board of Directors authorizes the Executive Director to renew an agreement to receive technology related legal services consultation and professional development during the 2025- 2026 school year at a cost of \$9,000.00.

SWEET, STEVENS, KATZ AND WILLIAMS

B. That the Board of Directors approves the agreement with the Pennsylvania School Boards Association Insurance Trust to participate in the Better Unemployment Compensation System (BUCS) Program. The term of this agreement is July 1, 2025 - June 30, 2026.

3. CHIEF SCIENCE OFFICER- STUDENT MINI GRANTS

That the Board of Directors authorizes the Executive Director to permit the Luzerne Intermediate Unit to operate as the fiscal agent to provide the following entities monetary awards in the form of mini-grants not exceeding \$1,000 per school team. Mini-grants are funded by the Chief Science Officer's agreement with the Montgomery County Unit.

NORTHWEST AREA SCHOOL DISTRICT (1 TEAM) **WILKES-BARRE AREA SCHOOL DISTRICT (4 TEAMS)**

4. REMAKE LEARNING EVENT HOST AWARDS

That the Board of Directors authorizes the Executive Director to permit the Luzerne Intermediate Unit to operate as the fiscal agent to provide the following entities monetary awards as per the Remake Learning Days agreement with the Allegheny Intermediate Unit. The Luzerne Intermediate Unit will pay the following event hosts awards based on the number of events they will conduct. The total funding awarded shall not exceed \$15,000.

ALLENTOWN PUBLIC LIBRARY
CARBON LEHIGH INTERMEDIATE UNIT 21
COLONIAL INTERMEDIATE UNIT 20
COLUMBIA COUNTY TRAVELING LIBRARY
CENTRAL PENNSYLVANIA DIGITAL LEARNING FOUNDATION
CENTRAL SUSQUEHANNA INTERMEDIATE UNIT 16 MIGRANT EDUCATION PROGRAM
DEGENSTEIN COMMUNITY LIBRARY
FINE ARTS FIESTA, INC.
FORTY FORT BOROUGH
JUNIOR ACHIEVEMENT OF NORTHEASTERN PA
LEWISBURG CHILDREN'S MUSEUM
LUZERNE INTERMEDIATE UNIT 18
MIDDLE SUSQUEHANNA RIVERKEEPER ASSOCIATION
MILL MEMORIAL LIBRARY
NORTHWAY INDUSTRIES, INC

NORTHWEST AREA AEVIDUM CLUB
NORTHWEST AREA SCHOOL DISTRICT
PBS39/WLVT
PITTSTON AREA SCHOOL DISTRICT
PUBLIC LIBRARY FOR UNION COUNTY
THE ARMATURE OF NORTHEASTERN INTERMEDIATE UNIT
THE CHILDREN'S MUSEUM INC
THE COOPERAGE PROJECT
THE MILTON PUBLIC LIBRARY
WAYNE COUNTY PUBLIC LIBRARY
WILKES-BARRE AREA SCHOOL DISTRICT
WEST END LIBRARY

5. PNC FRAUD PROTECTION PROGRAM

That the Board of Directors approves the agreement to enroll current PNC accounts in the following services:

Blocked Checks at a rate of \$21 per item
 Paid Check No Issue Exception at a rate of \$1 per item
 Check Positive Pay at a rate of \$40 per account monthly
 Check Positive Pay per item at a rate of \$0.12 per item
 Full Reconciliation at a rate of \$40 per account monthly
 Full Reconciliation per item at a rate of \$0.15 per item
 Positive Pay Returns at a rate of \$8 per item
 ACH Debit/Credit Block at a rate of \$20 per account monthly
 ACH Positive Pay Service at a rate of \$20 per account monthly
 ACH Fraud Protection Returns at a rate of \$6 per item
 UPIC Monthly Maintenance at a rate of \$12 per account
 Pinnacle Module Fees at a rate of \$35 per module
 ACH Fraud Protection Implementation Fee at a rate of \$50 per account
 ACH UPIC Implementation Fee at a rate of \$50 per account
 Full Reconciliation per item at a rate of \$0.15 per item for the first 5,000 items; then \$0.10 for each item thereafter

6. SINGLE AUDIT REPORT

That the Board of Directors approves the filing of the Single Audit Report for the year ending June 30, 2024, with the Federal Audit Clearinghouse and the Commonwealth of Pennsylvania.

7. PAYMENT FOR CONTINUING PROFESSIONAL EDUCATION CREDIT COURSES

That the Board of Directors authorizes payment for the following **3 credit, 90 hour continuing Professional Education Credit Courses:**

“Project-Based & Challenge-Based Learning” this course was taught by Jill Brooks from February 24 to March 22, 2025. Payment to Jill Brooks in the amount of \$100 for 1 student.

8. FIELD TRIP APPROVAL

That the Board of Directors authorizes the following field trip to the Seeing Eye Guide Dog School located in Morristown, NJ to provide visually impaired students an opportunity to learn about the guide dog process, effective April 3, 2025.

**RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE
TRANSPORTATION COMMITTEE; ELLEN MCBRIDE, CHAIRPERSON; MARLA
CAMPBELL AND ERIKA JACOBS**

M_____moves and M_____seconds the following motions:

TRANSPORTATION CONTRACTS ADJUSTMENTS

That the following negotiated transportation routes for the 2024-2025 Luzerne Intermediate Unit Transportation Program be approved as reviewed and recommended by the Executive Director and Administrative Services Director. The Luzerne Intermediate Unit reserves the right to renegotiate the award in the event that any students are to be added, dropped, addresses changed, or locations changed. The Pennsylvania State Transportation Formula determines the amounts and the Transportation Department has checked mileage. A payment of \$32.00 per day is included in the contracted amount for all aides, and \$40.00 per day is included in the contract amount for routes requiring vans with lifts.

SPECIAL TRANSPORTATION 2024-2025

JANUARY 2025

D&J BROS LOGISTICS – 328 EAST WALNUT ST-HAZLETON, PA 18201

DJ-ROUTE-2-Adjusted to the daily rate of **\$359.67** effective **January 2, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

DJ-ROUTE-4-Awarded at the daily rate of **\$310.71** effective **January 2, 2025**. This route transports students from the Wilkes Barre Area School District.

PACE TRANSPORTATION-PO BOX 1015-PITTSTON, PA 18640

PT-ROUTE-4-Adjusted to the daily rate of **\$409.62** effective **January 17, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-6-Adjusted to the daily rate of **\$253.72** effective **January 23, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PT-ROUTE-16-Adjusted to the daily rate of **\$261.96** effective **January 23, 2025**; student added, mileage increased; then adjusted to **\$316.23** effective **January 28, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Dallas School Districts.

RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640

RT-ROUTE-3—Adjusted to the daily rate of **\$221.49** effective **January 21, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Wyoming Area School Districts.

RT-ROUTE-10—Adjusted to the daily rate of **\$180.73** effective **January 2, 2025**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-12—Adjusted to the daily rate of **\$167.68** effective **January 16, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-13—Adjusted to the daily rate of **\$177.21** effective **January 2, 2025**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-14—Adjusted to the daily rate of **\$112.95** effective **January 2, 2025**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

STI HAZLETON TRANSPORTATION LLC-P.O. BOX 2438-HAZLETON, PA 18201

STI-ROUTE-1—Adjusted to the daily rate of **\$134.09** effective **January 2, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-2—Adjusted to the daily rate of **\$107.90** effective **January 2, 2025**; student added, mileage increased; then adjusted to **\$109.12** effective **January 29, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-4—Adjusted to the daily rate of **\$198.64** effective **January 15, 2025**; student added, mileage increased. This route transports students from the Pittston Area School District.

STI-ROUTE-7—Adjusted to the daily rate of **\$125.29** effective **January 27, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-8—Adjusted to the daily rate of **\$92.98** effective **January 2, 2025**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-10—Adjusted to the daily rate of **\$110.61** effective **January 2, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-11—Adjusted to the daily rate of **\$173.23** effective **January 2, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

STI-ROUTE-15—Adjusted to the daily rate of **\$54.61** effective **January 2, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

FEBRUARY 2025**AVIT TRANSPORT LLC – 159 BEADE ST-PLYMOUTH, PA 18651**

AT-ROUTE-1–Adjusted to the daily rate of **\$269.49** effective **February 11, 2025**; student added, mileage increased; then adjusted to **\$307.57** effective **February 19, 2025**, student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

CONSTANCE KOZO – 11 MEMORIAL ST.- EXETER, PA 18643

CO-ROUTE-1–Adjusted to the daily rate of **\$247.16** effective **February 5, 2025**; student dropped, mileage decreased; then adjusted to **\$112.12** effective **February 28, 2025**. This route transports students from the Wilkes Barre Area School District.

KEYSTONE VALLEY TRANSPORT, LLC-839 WEST 8TH STREET, WEST WYOMING, PA 18644

KV-ROUTE-6–Adjusted to the daily rate of **\$603.86** effective **February 5, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-8–Adjusted to the daily rate of **\$416.45** effective **February 12, 2025**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-14–Adjusted to the daily rate of **\$431.32** effective **February 12, 2025**; student dropped, mileage decreased; then adjusted to **\$437.30** effective **February 18, 2025**; student added, mileage increased; then adjusted to **\$439.29** effective **February 19, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-15–Adjusted to the daily rate of **\$434.67** effective **February 12, 2025**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-17–Adjusted to the daily rate of **\$426.88** effective **February 11, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-18–Adjusted to the daily rate of **\$388.38** effective **February 3, 2025**; student added, mileage increased; then adjusted to **\$422.78** effective **February 11, 2025**; student added, mileage increased; then adjusted to **\$475.05** effective **February 13, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

KV-ROUTE-20–Adjusted to the daily rate of **\$592.97** effective **February 3, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area, Pittston Area and Dallas School Districts.

KV-ROUTE-22—Awarded at the daily rate of **\$424.15** effective **February 3, 2025**. This route transports students from the Wilkes Barre Area School District.

MICHAEL SHUSTA-462 SECOND ST-PLYMOUTH, PA 18651

MS-ROUTE-1—Adjusted to the daily rate of **\$251.21** effective **February 5, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

PACE TRANSPORTATION-PO BOX 1015-PITTSTON, PA 18640

PT-ROUTE-9—Adjusted to the daily rate of **\$350.64** effective **February 24, 2025**; student added, mileage increased; then adjusted to **\$450.58** effective **February 28, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Dallas School Districts.

RE TRANSPORTATION – 483 BLACKMAN ST-WILKES BARRE, PA 18702

RE-ROUTE-1 -Adjusted to the daily rate at **\$224.86** effective **February 1, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RE-ROUTE-2—Adjusted to the daily rate at **\$247.73** effective **February 1, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640

RT-ROUTE-5—Adjusted to the daily rate of **\$165.61** effective **February 3, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area and Wyoming Area School Districts.

RT-ROUTE-7—Adjusted to the daily rate of **\$316.88** effective **February 26, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-9—Adjusted to the daily rate of **\$185.23** effective **February 3, 2025**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-14—Adjusted to the daily rate of **\$115.36** effective **February 26, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RT-ROUTE-15—Adjusted to the daily rate of **\$176.93** effective **February 3, 2025**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

THE WRIGHT TRANSPORTATION – 62 WILLOW ST, PLYMOUTH, PA 18651

TW-ROUTE-1–Adjusted to the daily rate of **\$229.18** effective **February 3, 2025**; student dropped, mileage increased; then adjusted to **\$211.55** effective **February 11, 2025**, student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

TW-ROUTE-2–Awarded at the daily rate of **\$92.99** effective **February 11, 2025**; then adjusted to **\$58.14** effective **February 13, 2025**; student dropped, mileage decreased. This route transports students from the Wilkes Barre Area School District.

HOMELESS/PDE 2024-2025**JANUARY 2025****STI HAZLETON TRANSPORTATION LLC-P.O. BOX 2438-HAZLETON, PA 18201**

STI-PDE-ROUTE-8–Adjusted to the daily rate of **\$65.38** effective **January 2, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

FEBRUARY 2025**MICHAEL SHUSTA-462 SECOND ST-PLYMOUTH, PA 18651**

MS-PDE-ROUTE-1–Adjusted to the daily rate of **\$79.51** effective **February 25, 2025**; student added, mileage increased. This route transports students from the Wilkes Barre Area School District.

RELIABLE INC. 45 TEDRICK STREET, PITTSTON, PA 18640

RT-PDE-ROUTE-7–Awarded at the daily rate of **\$63.12** effective **February 20, 2025**. This route transports students from the Wilkes Barre Area School District.

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND PERSONNEL COMMITTEE-PETER LANZA, CHAIRPERSON; PHILIP CAMPENNI AND DENISE THOMAS.

M_____moves and M_____seconds the following motions:

1. BEHAVIORAL HEALTH

A. That the Board of Directors approves the following part-time Mental Health Professional (MHP) to serve as an Outpatient therapist; at a starting hourly rate of \$31.16: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

LISA YOZWIAK

B. That the Board of Directors approves the following full-time appointment in the Behavioral Health Department for a Behavioral Health Technician (BHT) for the Dual Diagnosed program, under the agreement between Luzerne Intermediate Unit and the Intermediate Unit Education Association for Behavioral Health, at a yearly rate to be determined by the contract: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork:

JOHN ERDMAN

C. That the Board of Directors accepts, with regrets, the position refusals of the following Behavioral Health employees:

KENDRA HETTESHEIMER – Behavioral Health Technician (BHT)

JENNA HESS – Practicum student

D. That the Board of Directors accepts the resignations of the following Behavioral Health employees:

MINDY JENKINS – Part-time MHP, effective February 21, 2025

ALTAGRACIA CONSUEGRA – Full-time BHT, effective March 7, 2025

WILLAM BATTENBERG – Full-time MHTS, effective April 8, 2025

2. BUSINESS OFFICE

That the Board of Directors accepts, with regret, the retirement of the following Office Assistant, effective May 30, 2025:

ESTHER ANDERSON

3. OFFICE OF PROFESSIONAL LEARNING

A. That the Board of Directors approves the following appointment to the Office of Professional Learning as an Administrative Assistance at a rate to be determined by the LIU Educational Support Professionals Association Contract: effective March 27, 2025. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

MINDY SPENCER

B. That the Board of Directors approves the following Office of Professional Learning Special Programs Supervisor, under the Act 93 contract, at a yearly rate of \$75,000.00: effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

MARK UMPHRED JR.

4. SPECIAL EDUCATION

A. APPOINTMENTS – 2025 EXTENDED SCHOOL YEAR PROGRAM

That the Board of Directors approves the following professional appointments to the **2025 Extended School Year Program**, not to exceed 80 hours, at the hourly rate of \$38.40, and that all placements and locations are provisional pending student population and receipt of all state mandated clearances and human resources paperwork.

CLASSROOM TEACHERS

MICHELLE BANKES**

JANICE CADWALADER**

EDWARD CLARKE**

JARROD DALLEY

TRACIE DAVIS**

JOSEPH DUBINSKI**

MARGARET FARRELL**

MORGAN FULTON**

CHARLES HAMPTON**

KEITH HAMPTON**

DAVID HINES

ALICIA HINTZE

ELLA KARASSIK**

MOLLY MCANDREW**

BRIAN NOVICKI**

BRITTANY O'NEILL

CAROLINE PERILLO**

EVAN PIRILLO**

JAMIE PITCAVAGE**

LINDA SCARANTINO**

JANINE STARINSKY**

MARY JOYCE STEFANOWICZ**
KARA VESEK**
AUDREY VOYTON
LISA WOODRUFF**
RYAN WROBLESKI
LYNN ZILLER

ADAPTED PHYSICAL EDUCATION
WALTER COLES**

SCHOOL SOCIAL WORKER
RACHEL WALSH
LARA ZLUCHOWSKI

OCCUPATIONAL THERAPIST
LINDA WALSH**

SPEECH AND LANGUAGE PATHOLOGIST
LAURIE BLAUM**
MARIANNE TUROSKY
SEHARA WESSNER**

TEACHER OF THE DEAF AND HARD OF HEARING
KIRA BRILL**

WORKED ESY 2024**

B. **ESY CLASSROOM TEACHERS**

That the Board of Directors approves the following professional appointments to the **2025 Extended School Year Program**, not to exceed 80 hours, at the hourly rate of \$31.16, and that all placements and locations are provisional pending student population and receipt of all state mandated clearances and human resources paperwork.

SHERADYN BORIS
MICHAEL COE**
CONNOR MANGANIELLO**
ANDREW NOVROCKI**
AVA SERINO**

WORKED ESY 2024**

C. **PARAPROFESSIONALS**

That the Board of Directors approves the following support staff appointments to the **2025 Extended School Year Program**, not to exceed 80 hours, at the hourly rate of \$13.00, and that

all placements and locations are provisional pending student population and receipt of all state mandated clearances and human resources paperwork.

LYNN BRICE**
MATTHEW COULTER**
JENNA GRIECO**
KELLY KASLAVAGE**
KARLI MAHASKY**
ANGELA MARCINKEVICH**
PATRICIA NORRIS**
MARILYN OROPEZA
ISABELLA PATSCHES**
DONNA RIGLE**
OLIVIA STEVENS
KYHASIA TRAYNHAM
BRIANNA VANWHY
SUSANA WEISS**
AMANDA WERTS
GALE WINDER**
LISA WRIGHT**

WORKED ESY 2024**

D. That the Board of Directors approves the following appointment to **Speech and Language Pathologist** position, under the Professional Contract; effective date to be determined. All appointments are made pending receipt of all state mandated clearances and human resource paperwork.

KATHLEEN KLATT

5. **TECHNOLOGY**

That the Board of Directors accepts, with regret, the retirement of the following Technology Assistant: effective June 30, 2025.

JAMES TOMASURA

6. **REQUEST FOR ASSOCIATION DAYS**

A. That the Board of Directors approves the Association Days for the following members of the LIU Professional Employee Association:

MARIA MORREALE – March 7, 2025 Full Day
KERRIE BASARA – March 7, 2025 Full Day

B. That the Board of Directors approved the Association Days for the following members of the ESP Support Professional Employee Association.

ESTHER ANDERSON – March 27, 2025 – Full Day

KAREN MOORE – March 27, 2025 – Full Day

ROBIN ALTABELLI – March 27, 2025 – Full Day

7. **REQUEST FOR UNPAID LEAVES OF ABSENCE**

That the Board of Directors approves the request for unpaid leave of absences for the following employees:

EMPLOYEE #814 – 2 Days

EMPLOYEE #2973 – 6.25 Days

EMPLOYEE #1829 – 21 Days

EMPLOYEE #1993 – 10 Days

EMPLOYEE #2410 – 3 Days

EMPLOYEE #2409 – 1 Day

EMPLOYEE #3116 – 2 Days

8. **REQUEST FOR MILITARY LEAVE OF ABSENCE**

That the Board of Directors approves the request for a Military Leave of Absence from April 4, 2025 through April 29, 2025 for the following employee:

EMPLOYEE #2556

9. **REQUEST FOR FAMILY AND MEDICAL LEAVE OF ABSENCE**

That the Board of Directors approves the request for a Family and Medical Leave for the following employee:

EMPLOYEE #2555

10. **BOARD POLICIES REVISIONS**

A. That the Board of Directors approves the **third reading** of the following Board Policy revisions:

POLICIES 308, 408 AND 508- EMPLOYMENT CONTRACTS

POLICY 610 - PURCHASES SUBJECT TO BID QUOTATION

POLICY 611 – PURCHASES BUDGETED

POLICY 823- OPIOID ANTAGONIST

B. That the Board of Directors approves the **second reading** of the following Board Policy revisions.

POLICY 103- DISCRIMINATION/TITLE IX SEXUAL HARASSMENT AFFECTING STUDENTS

POLICY 104- DISCRIMINATION/ TITLE IX SEXUAL HARASSMENT AFFECTING STAFF

RECOMMENDATION OF THE EXECUTIVE DIRECTOR AND THE SCHOLARSHIP COMMITTEE- PAULA ECKERT, CHAIRPERSON; ELLEN MCBRIDE AND JOSEPH CAFFREY.

No report.

NEXT REGULAR MEETING

M_____ moves and M_____ seconds the motion that the next meeting of the Luzerne Intermediate Unit Board of Directors be held on **APRIL 23, 2025 at 6:30 P.M.** in the Auditorium of the Luzerne Intermediate Unit 18, 368 Tioga Avenue, Kingston, PA.

MOTION TO ADJOURN

M_____ moves and M_____ seconds the motion to adjourn.

Joseph Caffrey, Secretary